



# Course Tools: Deleting Message Board Topics

1. Click the link "Manage Message Board" in the "Content Tools" listing on the left hand side of your screen

**Content Tools**  
[Manage Homepage](#)  
[Manage News](#)  
[Manage Photos](#)  
[Manage Links](#)  
[Manage Files](#)  
[Manage Message Board](#)  
[Manage Calendar](#)  
[Manage Announcements](#)

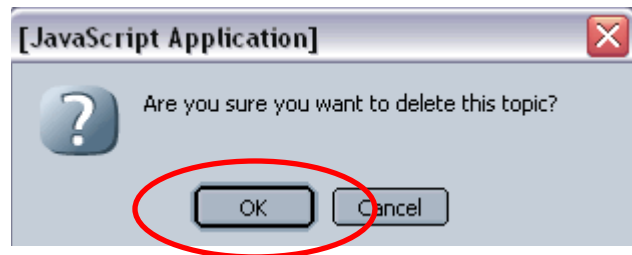
2. Click the red "[d]" next to the topic you wish to remove from the message board

A screenshot of a message board interface. At the top left, there is a red button labeled "delete". Below it is a list of topics. Each topic has a red "[d]" icon to its left and a right-pointing arrow icon to its left. The topics are: "Brain Surgery Tips & Tricks", "Final draft of brain surgery paper", "Draft #1 of brain surgery paper.", "Sources for my paper", and "My topic for the brain surgery paper". At the bottom of the list, there are navigation links: "Previous Topics" and "Next Topics". A red arrow points from the text in step 2 to the first "[d]" icon.

delete	Topic List (Click to view message list)
[d]	▶ Brain Surgery Tips & Tricks
[d]	▶ Final draft of brain surgery paper
[d]	▶ Draft #1 of brain surgery paper.
[d]	▶ Sources for my paper
[d]	▶ My topic for the brain surgery paper

◀ Previous Topics | Next Topics ▶

3. Confirm that you would like to remove this topic by clicking “OK”



4. Your topic will now be removed from the message board.